

GOVERNMENT OF WEST BENGAL
Office of the Assistant Engineer
Housing Constn. Sub- Division No-XV
City Centre, Durgapur – 713216

Memo No:- 959/

dated:- 15/09/2015

ABRIDGED NOTICE INVITING QUOTATION
N.I.Q. No. 01 of 2015 – 2016 of A.E./H.C.S.D.-XV.

Quotation in their own pad in sealed cover are hereby invited by the Assistant Engineer, Housing Construction Sub-Division No.-XV at City Centre, Durgapur-16, Dist:-Burdwan from bonafied Car Owners for "Hiring 1(one) No. Diesel (EURO-II) Ambassador Car for official duty as Inspection Vehicle for the office of the Assistant Engineer, Housing Constn. Sub-Division No.-XV at City Centre, Durgapur-16, in the Dist. of Burdwan" with the following terms & Conditions.

TERMS & CONDITIONS

1. The Car must be of BHARAT STAGE-II / BS-III / Higher model purchased on or after 01.05.2008 having contract carriage permit as per Govt. rules in vogue. The Car owner will have to produce authentic documents related to Model, date & year of purchase.
2. The Car owner should have an arrangement to keep the vehicle near by under his own responsibility. A journey of 5Km. will be restricted for traveling from Garage to reporting place and back journey to Garage in a working day and that to be recorded in the Log-Book for taking into Account for consumption of fuel.
3. The owner should provide experienced & polite driver having valid driving-license at his own cost.
4. The car will normally be use to travel within the jurisdiction of Housing Constn. Sub-Divn. No.-XV & occasionally in official tours to other districts within the State of West Bengal.
5. Each working day will consists of 12(Twelve) hours. The Car is to be reported at the reporting place at 8:00am or as instructed & is to be continued up to the time of release by the officer on official duty, normally up to 8:00pm.
After 8:00pm an over-time @Rs.18.00(Rs. eighteen) only per hour will be paid with Max. limit of 3(three) hours a day.
6. (a) The Diesel & Mobil Oil will be supplied by the owner @ 1(One) Lt. of Diesel per 12 Km. & 5 (five) liters of Mobil per 2500 Km. run of the vehicle & the cost will be Run reimbursed on production of the purchased voucher along with the hired charged bill.
(b) All other charges such as payment, Taxes, Royalty etc. including cost of daily cleaning, all repairs & Mtc. of Car etc. are to be done & born by the owner of the Car.
7. For any Break-Down of the Car hired, the owner should provide a substitute with a car having a "LUXARY MODEL" at the correct time of reporting.
8. The car will not normally be required on Saturday, Sunday or Holidays. But if require prior intimation will be given to the Driver. The payment will be made on the basis of number of days the car is actually used.
9. Log-Book will be maintained by the officer using the car. The meter reading for daily journey & fuel used by the Car will be entered in the Log-Book daily.
If the mileage / Kilometerage found out of order, the distance travel should be calculated as practicable & entered in Log-Book on the same day just after journey.
10. The owner of the Car shall indemnify this Deptt. in respect of the following matters:—
 - i) Damage caused to and by the Car due to accident.
 - ii) For any legal action Court case of compensation payable arising out of the car or its Driver.
 - iii) Taxes or Surcharge levied by the Central/State Govt. The Deptt. will not be responsible for any of the matter stated(Clause-10/i,ii,iii)above normally it will be deducted from his payment as per rule.
11. The agreement will remain valid at present for 1(one) year. If necessary the same may be extended further with the same Terms & Conditions as earlier. For the termination of the Agreement a NOTICE PERIOD of 30(thirty) days to be given from either side. If the owner fails to provide car or substitute car for 2(two) successive days without prior intimation, it will be at the option of the Deptt. to discontinue the hiring of the car with immediate effect and no claim whatsoever will be entertained in this respect.
12. The Bill for hiring of the Car should be submitted in duplicate after completion of each calendar month to the respective officer within the 1st week of the next month addressed to the Assistant Engineer, Housing Construction Sub-Division No.-XV, City Centre, Durgapur-16, Dist:- Burdwan.

13. The Quotation will be received by this office up to 2.00p.m.(IST) on 15.09.15 & will be opened on the same day at 2.00p.m.(IST) in presence of the Quotationers who may choose to attend. The Assistant Engineer reserves right to reject any or all the Quotations / applications without assigning any reasons to the Quotationers.
14. Last Date of application is on 09.10.15 up to 2:00PM (IST) on production of formal application along with original & self attested Xerox copies of all required documents.
15. Details information in this regard will be had from the respective office on any working day.
Phone No.- 0343-2545579.
16. The successful Quotationer will have to execute an agreement in W.B. Form No. 2911 / 2911(i) / 2911(ii) (as applicable) along with necessary documents and Earnest money amounting to @ 2½ % of the total amount for one year in the shape of Bank Draft in favour of the 'Executive Engineer, Housing Construction Division No.-V' encashable at City Centre, Durgapur-16 are require to be deposited.
17. The Car owner must produce original documents i.e. Certificate of Registration, Carriage Permit, Insurance Certificate, Road Tax Token, Smoke Test Certificate etc. as per Govt. norms along with a set of self attested copies of all such documents regarding the Vehicle along with the application.

N.B.- i) Rate should be quoted per day.


15.9.15

Assistant Engineer
Housing Constn. Sub- Divn No-XV

Memo No:- 959/1

Dated:- 15 / 09 / 2015

Copy forwarded to the Sub-Divisional Information & Cultural Officer, Durgapur for information with a request to kindly arrange for publication of Notice in Bengali daily News paper or local News paper as early as possible with intimation to this office.

Enclo: Add. Matter


15.9.15

Assistant Engineer
Housing Constn. Sub-Divn. No.-XV

Memo No. 959/1(7)

Dated. 15/09/15

Copy forwarded for kind information with a request to display the notice on his notice board for wide publicity:-

1. The Executive Engineer, Housing Construction Division No.-V.
2. The District Magistrate, Bankura.
3. The Sub-Divisional Officer, Durgapur.
4. The Assistant Engineer, Housing Constn. Sub-Divn.No.-XIII.
5. The Assistant Engineer, Housing Constn. Sub-Divn. No.- XIV
6. The Assistant Engineer, PWD, Durgapur Sub-Division.
7. Notice Board of this Sub-Division.


15.9.15

Assistant Engineer
Housing Constn. Sub-Divn. No.-XV